

Behaviour Based Safety Observation Form Z1

Employee Observed:	Observer:	
Date of Observation:	Location:	Task:

	ME	IR
PPE		
PPE worn _____		
Meets job requirements		
Worn correctly		
Acceptable condition		

	ME	IR
PROCEDURE		
Established and understood		
Employee authorized to operate		
Maintained and followed		
Adequate for task		

TOOLS / EQUIPMENT		
Tools/equipment		
Safe tools, equipment, material		
Proper guards, barriers		
Used correctly		

HOUSEKEEPING		
Area is clear of obstructions		
Area is used for its intended purpose		
Material is stored in safe manner		
Proper disposal procedures followed		

PEOPLE		
Exertion: pushing / pulling / lifting / reaching		
Extreme temperatures: pushing / pulling		
Risk to be struck by objects		

CHEMICALS		
MSDS available		
Chemicals are stored appropriately		
Correct PPE is worn around chemicals		

ME – Meets expectations IR – Improvement Required

Observers Notes:

Corrective Action Required:

Observers Feedback given to Employee:

Observer Signature:	Date:
Employee Observed Signature:	Date:

Internal Use:	
Documented for trend analysis: (Yes / No)	Feedback given to observed employee: (Yes / No)
Observer Sign:	Employee Sign: